

Department of Environmental Services City Hall Room 300B, 30 Church Street Rochester, New York 14614-1290 www.cityofrochester.gov



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NUMBER 6.1

FLEET MANAGEMENT POLICY / PROCEDURE

SUBJECT: Major Drive Train Rebuilding and Body and Paint Work

APPROVED: My Quattroms

Michael Quattrone, Fleet Manager

PURPOSE: Most Major Drive Train Rebuilding and Body and Paint Work is

Contracted Out.

PROCEDURE: Document that the following contracts are in place:

Body and Paint Work:

Contract No: 107431 Y
Pro-tech of Rochester

Contract No: 107432 Y
STS Truck Equipment/Trailer Sales

Contract No: 107433 Y
Miller Metal Fabricating

Drive Train Rebuilding:

Contract No: 112891 X
Fleet Pride

Contract No: 115531 Regional

Contract No: 115580 Penn Detroit

Contract No: 116290 Hoselton Chevrolet

Contract No: 115995
Smitty's Transmission

Collisions:

Pending Signature Alliance Collision

Contract No: 029900 Sofia Collision

Contract No: 029931 Middlebrook Collision

PREPARED BY: Lynne Kita, Accountant

DATE: June 30, 2010

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